

SUNRISE TRAIL COALITION, INC.
BOARD OF DIRECTOR'S MEETING
OCTOBER 6, 2016 @ NOON
PAT'S PIZZA, ELLSWORTH

Roll Call of Directors and Quorum Determination

A quorum of Directors is met.

Members Present: Steve Rees, Ian Staub, Carol Cuddy, Polly Ceckler, Bill Ceckler, Charlie Robinson, Gerry Nasberg, Andy Gallant, Charles Corliss, Ray Archer, Jen Boothroyd, Jim Fisher

Others Present: Crystal Hitchings

Approval of Minutes of September 7, 2016 Board of Directors Regular Meeting

Hollace Hill should be spelled Hollis. Carol Cuddy's name should be removed from the Treasurer's report. With this change, the minutes were approved.

Treasurer's Report

Although the Treasurer's Report was unavailable at the time of the meeting, Ian admitted that the bank report and treasurer's report do not match, and he will go back over each deposit carefully. The Machias Chamber of Commerce yearly membership fee is due. After some discussion, the treasurer's report was accepted and it was decided to rejoin the Machias COC (Motion by Carol, 2nd by Charlie).

Trail Manager's Report

The new Wading Bird and Waterfowl Habitat signs are completed and ready to install. New signposts will be installed next week. Final surface materials will be placed by the end of October. The estimated completion date for the Ellsworth extension is mid November to the 3rd week. Work is being done on the bridge, including adding rock material and a chain link fence. The Department of Conservation will pay for a cedar fence at the Acadia ATV Club property.

Beaver activity has been quiet on the trail. A bicyclist issue has been received.

The new parking signs are in Bangor awaiting installation. The Ellsworth High Street parking area sign should be installed first; MaineDOT has agreed to let the Department of Conservation install signs in the MaineDOT right of way.

Charlie provided prices for new plywood signs to replace those that are old and faded. Logo signs on the kiosks would be approximately \$250 at \$5.50/sf for 4 signs. Motion by Jerry, 2nd by Charlie to approve spending on materials for these

signs up to \$300. Motion by Bill, 2nd by Carol, to approve spending up to \$600 for new strip signs – at least 12 are needed.

Ribbon cutting for the new trail should be a joint effort between MaineDOT, DOC, DSTC, and City of Ellsworth. Charlie recommends doing the ribbon cutting when the trail opens in November. Steve suggested the annual meeting be held at the same time, and that it be held at the Comfort Inn. Steve will talk with the City and with the Comfort Inn.

The City of Ellsworth doesn't want to open many roads for ATV use at this time, and will revisit this issue later. They met on site with Charlie last week. The High Street trail end point will have a DSTC sign and bollards to stop ATV's from entering High Street. The signs will keep uniformity of appearance with those at the kiosks. Motion by Ian, 2nd by Polly to authorize the purchase of materials and labor at economical and practicable rates to build and install a kiosk at the High Street trail end.

Charlie suggested the DSTC buy some prizes for the raffle at the upcoming trail event. Polly made a motion, 2nd by Carol, for the purchase of 3-4 items such as repair kits from Friend and Friend. Andy will purchase them.

Status of Final Draft Trail Users Survey

Jim noted that comments have been addressed and incorporated. Two concerns from the Off Road Motor Vehicle Department he couldn't address in the report were that there is no data for the Machias end of the trail – a caveat for this was written into the report – and that the Department would like to include the value of gasoline purchased as part of the value of the trail. Jim can make some estimates of fuel purchased based on the numbers of riders on the trail and their miles traveled. With this addition, the report will be finalized in the next week or two and the draft will be distributed to the Davis Foundation on DSTC letterhead, and will be placed on the Hancock County Planning Commission website.

Secretarial/Web Services by Hancock County Planning Commission

Carol, Bill, Ian, and Jerry met with Jen Boothroyd to discuss the HCPC contract. They identified the work/tasks they desired performed, and are drafting a simplified standard contract that will be voted on at the next meeting in November, or earlier via email. Tasks generally include extensive use of Facebook, general maintenance of the website, administration and secretarial assistance, and newsletters.

The group discussed the need to increase membership and public awareness of DSTC work. The group discussed making the website mobile responsive in the future, and the potential for funding an outreach/fundraising coordinator position. Andy volunteered to chair a study committee, including Jerry and Charlie R, and

provide a report to the DSTC regarding the potential for and feasibility of such a position.

Scheduling Annual Meeting and Election of Directors

In 2016, 4 positions are expired, but all have said they would return to serve another term (Steve, Polly, Andy, and Carol). In 2017, positions expiring are currently held by Ian, Leslie, Sandy, Jerry, and John. 2018 positions expiring are held by Bill, Ray, Charlie H., Charlie R., and Sharon. There is currently one vacancy, and the group discussed several potential nominees whom they will follow up with.

The group voted to set the Board membership at 18 members (motion Ian, 2nd Charlie R.). The Board will pursue 3 individuals for 3, 2, and 1 year terms prior to the annual election in November. The election will be held by proxy this year to gain more participation. Need 7 Board members physically present for the annual meeting to meet the requirements of the Bylaws.

Committee Reports

Ian met with Rich Malaby, got senate and house contacts regarding surface funds. Ian will email them to schedule a meeting. The new Moosehorn manager took his position in August; the DSTC will meet with him after the November elections.

Old Business

Charlie R. reported that Friend and Friend put a flier in the Ellsworth American for the Annual Fall barbecue/ride and raffle, and Charlie put it on Facebook. Andy will put it on Facebook again. The turnout is expected to be large this year, and good DESTC representation is needed. Volunteers are needed to help with setup. A 50/50 raffle will be done at the trailhead, tickets are \$1 or 8/\$5.

A check from Crow Athletics for the All Night Relay registration will be in the mail soon.

Next Meeting

The group will meet on November 3rd at Pat's Pizza at noon to plan the annual meeting.